

**John Bel Edwards**  
GOVERNOR



**Rebekah E. Gee MD, MPH**  
SECRETARY

**State of Louisiana**  
Louisiana Department of Health  
Office of Public Health  
Bureau of Emergency Medical Services

**LOUISIANA BUREAU OF EMS TASKFORCE  
MINUTES**

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Meeting Date:  
January 15, 2019  
1:00pm  
Bureau of EMS  
7273 Florida Blvd.  
Baton Rouge, LA 70806

Item	Presenter	Action taken	Responsible Party
I. Welcome and Introduction Pledge of Allegiance Attendance	Kirk Lacour, Chair  Gavin Istre	Members - Jeffery Anderson- present - Justin Arnone- present - Nancy Bourgeois- present - Keith Carter- phone - Jacob Colbert- present - Dr. Angela Cornelius- phone - Rob Daughdril- present - Dr. Jeff Elder- present - Carl Flores - present - Maylyn Geissler - absent - Aaron Johnson- present - Kirk Lacour - present - Brian Lindberg- present - Chad Major- present - Daniel McDonnell- present - Donna Newchurch- present - Brian Regan- absent - Evon Smith- present - Jessica Trichel- present - Wendi Worsham- phone State Partners: - Dr. Alex Billioux- absent - Amanda Broussard- present - Butch Browning- absent - Lisa French - absent - Gail Gibson- phone - Paige Hargrove – proxy Chris Hector- present - Myra Lowe- absent - Traci Travis- present - Jessica Vallelungo- phone	

		BEMS Staff: - Susan Bailey- present - Steve Phillipe- present - John Cavell- present - Gavin Istre- present - Stacy Barbay- present  Guests: None	
II.	Review and submit for approval the EMS Task Force Minutes from a. November 13, 2018	Kirk Lacour	Motion by Rob Daughdril 2 <sup>nd</sup> by Evon Smith The minutes were approved unanimously.
III.	Bureau of EMS Reports a. State of the Bureau Report b. Licensing Report c. EMS Certification Commission Report d. Emergency Response/Preparedness Report e. Examination Report f. Education Report	Susan Bailey Stacy Barbay Jeff Elder, MD Stacy Barbay Steve Phillipe Gavin Istre John Cavell	All Bureau of EMS reports were distributed electronically. No discussion.
IV.	State Partner Reports a. Office of Public Health b. Office of the State Fire Marshal c. Louisiana Emergency Response Network	Myra Lowe Chief Browning Traci Travis Chris Hector for Paige Hargrove	No Report No report Working on a Burn Destination Protocol. Draft to board on 1/17. Working on Stroke destination protocol

<p>d. EMS for Children</p>	<p>Amanda Broussard</p>	<p>updates. LHA/LDH/LERN working on Hospital Tiering System. NO and LSP working on human trafficking education.</p>	
<p>e. Department of Education</p>	<p>Jessica Vallelungo</p>	<p>Jumpstart Convention on 1/29 with Cavell and Barbay at River Center in Baton Rouge.</p>	
<p>V. Stakeholder Reports  a. CAAHEP/CoAEMSP  b. Louisiana Ambulance Alliance  c. American College of Emergency Physicians  d. Louisiana Association of Nationally Registered EMTs  e. Louisiana Profession Firefighters Association  f. Fireman’s Association  g. Other</p>	<p>Kirk Lacour  Donna Newchurch  Nancy Bourgeois  Evon Smith  Chad Majors  Brian Lindberg</p>	<p>No report  No report  4/3 at New Orleans UMC; announcement to be sent.  6/17-6/22 at Radisson BR. Change focus to LA EMS Conference, to include Nurses and MDs.  No report  No report</p>	
<p>VI. Sub-Committee Report  a. Clinical Care SubCommittee  b. Education SubCommittee  c. Military Relations SubCommittee</p>	<p>Dr. Angela Cornelius  Jeff Anderson  Justin Arnone</p>	<p>No report  2/27 tentative Alexandria Meeting  Needs assessment; military medic and corpsman</p>	

<p>d. Ambulance Standards SubCommittee</p>	<p>Carl Flores</p>	<p>program review for application in Louisiana.          1/18 @ 1300 hours. Inaugural Conference Call.</p>	
<p>VII. Old Business          a. HCR 64           b. SR 161           c. Task Force Operating Procedure           d. EMS Certification Commission vacancies          - LSNA reappoint Travis Schulze; recommendation letter and resume received          - PFFALA reappoint Barbara Sellers; recommendation letter and resume received          - LSMS reappoint Jeffrey Kuo, MD; recommendation letter and resume received          - LMA sent recommendations directly to Boards and Commissions; would like Ryan Brown to be reappointed; recommendation letter and resume received          - LA AAP – no recommendations received</p>	<p>Dr. Jeff Elder          Kirk Lacour           Susan Bailey           Kirk Lacour           Susan Bailey</p>	<p>Reviewed draft doc for 1-10 year plan. 2/14 next meeting.           Meetings concluded; due 1/31 to Senate.           The procedure has been distributed to the Task Force Members and was also sent out with this month’s documents.           Submittals with one nomination be approved.          Motion by Chad Major.          2<sup>nd</sup> by Daniel McDonnell.          Motion passed unanimously.           Private Administrator Position:          Chad Major nominates Kirk Lacour; Second by Jeff Elder.           Aaron Johnson nominates Tracy Wold; Second by Evon Smith.           By a hand vote:          Tracy Wold – 7          Kirk Lacour – 5           Tracy Wold will be the Task Force’s recommendation for Private Administrator.</p>	



<p>b. Task Force appointment letters          Distribute letters          An updated membership list was sent with this month’s documents.          SubCommittee membership list was sent with this month’s documents.</p> <p>c. Bureau of EMS Policy Manual          Comments and recommended edits accepted through June 1.          Proposed effective date July 1.          Sections to be reviewed:          1. Bureau of EMS Functions          2. EMS Certification Commission          3. EMS Task Force          4. Education          5. Examination          6. Licensing          Recommend disseminating to various subcommittees for a report at the next meeting.</p>	<p>Susan Bailey</p> <p>Susan Bailey</p>	<p>Task Force Members will receive the EMS Task Force Chapter.</p> <p>Education SubCommittee will review Education Chapter. Jeff Anderson requests that Education SubCommittee also review the Examination Chapter.</p> <p>Task Force recommends that the EMS Certification Commission review the Commission chapter and the licensing chapter</p>	<p>Susan will send to Task Force members</p> <p>Susan will send to Jeff Anderson for distribution to the SubCommittee</p> <p>Susan will forward to Stacy for distribution to the Commissioners.</p>
<p>IX. Public Comments</p>			
<p>X. Adjourn          Next meeting April 9 at 1:00pm at the Bureau of EMS Office.</p>		<p>Motion to adjourn by Chad Major.          2<sup>nd</sup> by Evon Smith          Motion Carried Unanimously</p>	